

# **ELLASTONE PARISH COUNCIL**

Minutes of the meeting of the Parish Council held on 15.07.2013 in the Parish Hall at 7.30 pm.

**Present** Councillors Watkin (Chairman), Shouksmith, Bland, Robinson, Bailey, and Smith.  
Three members of the public were present.

**Apologies** Councillor Braithwaite and Councillor Birnie.

**Duncombe Arms Extension** The Chairman opened the meeting by asking the 3 members of public if there was anything they wished to raise. The Duncombe Arms Extension was a concern to two of them. Their issue was the parking situation and the dust caused by the Public House. Cllr Robinson said that she had been in touch with Environmental Health and they came out today (15.07.13) to assess the situation, she would contact them in the morning to establish the outcome.

The Chairman passed out the response that the Parish Council received from the planning department with regards to the extension. It was agreed by all that if we knew that the car park was going to be tarmac and when everyone would be happier.

**Minutes** Clerk to contact Mr & Mrs Greenall to ascertain this information.

**Matters arising from minutes** The minutes of the meeting held on the Monday 03.06.13 were read, approved and signed as seen by the Chairman, proposed by Cllr Smith seconded by Cllr Shouksmith.

**Dove Street Stone wall** Further correspondence was issued to Mr Barrett this time by letter. However it was reported by the clerk that no response has been received as yet. It was proposed by Cllr Bland that this is an item that we raise during the meeting with Andrew Griffiths MP.

**Traffic Issues** A report has been received by the clerk from Chris Mitchell Community Highways liaison Manager for comments from

the Parish Council.

Clerk to forward the report to all Cllr's for their comments.

Julie Deacon at Alton Towers suggests that we now Cllr Worthington direct with regards to arranging a meeting to discuss Alton Towers traffic. It was also suggested that we invite Stanton and Wootton Parish Council.

Clerk to contact Cllr Worthington direct.

**Insurance for all clubs, playing field, Parish Hall and Reading Room**

Cllr Smith and Cllr Bailey have developed a document to gather all the information to look at merging the insurance policies.

**Risk Assessment**

Cllr Smith informed the meeting that work has started on developing this now but there is still some way to go.

Clerk to type up the risk assessment document and issue to all Cllr's for their perusal.

**Ellastone Gateways**

Planters are now in place, an invoice of £166.96 has been received for the planters. It was proposed by Cllr Bailey and seconded by Cllr Robinson that the Parish Council would stand the cost of the planters this year and we would look at sponsors for next year. Cllr Bland said that she would maintain the planters for this year.

**Fun Fest**

It was agreed that the Fun Fest was a successful day and the amount raised at the time of the meeting was £1137.32 after expenses this would be split between the church, Parish Hall and the Ellastone Tots.

**Meeting Andrew Griffiths MP**

An email was issued to the Parish Clerk asking if would be of help for Ellastone Parish Council to have six-monthly or quarterly meetings with Andrew Griffiths MP to discuss any issues of concern that the Parish Council might have. It was unanimously agreed by all Cllr's present that this would be a good idea and it was agreed that the clerk would contact Sarah Bridgman (PA to Andrew Griffiths) and ask for this to be arranged.

Clerk to contact Sarah Bridgman

### **Parish Car parking**

After a lengthy discussion it was decided by the Parish Council that they could not give permission for anyone to park on the car park as they were not sure that it was their decision to make. Therefore it was agreed that the clerk would contact the East Staffordshire Borough Council to find out what the rules are regarding the car park. In the mean time things will remain the same. Also contact Tourist information regarding the signage.

Clerk to contact East Staffordshire Borough Council and Tourist Information.

### **Bank Accounts**

Balances as of 15.07.13

(a) Treasurers Account	£1684.25
(b) Savings Account	£ 569.25

### **Julie Sadler**

Payment for Parish Clerk duties from 03 June 2013 to 30 June 2013. Account of £100.08 proposed by the Chairman seconded by Cllr Bailey. Agreed unanimously.

### **Karen Braithwaite**

Payment for Planters £166.96 proposed by the chairman seconded by Cllr Bailey. Agreed unanimously.

### **Tennis Club**

An email was received from Rebecca Percival-Hughes regarding creating a tennis club committee due to a recent increase in request for membership. Cllr Robinson suggested calling a meeting to discuss how to take this forward. Cllr Robinson said she would contact Rebecca Percival-Hughes and arrange the meeting with the Chairman, Cllr Bland and herself for as soon as possible to put the wheels in motion.

Cllr Robinson also pointed out that the notice board for the tennis club was damaged and could be dangerous. It was commented by the Clerk that all notice boards could do with looking at and maybe replaced. It was agreed that the clerk was to contact Richard Bull to see if anyone could be recommended locally.

Clerk to contact Richard Bull and obtain quotes.

### **Planning**

The clerk raised the issue of old plans and how long they should be kept for. It was suggested for 5 years but it was agreed that the clerk would contact the SPCA for guidance on what other councils do before any items are destroyed.

Clerk to contact SPCA

**A.O.B**  
**Agenda items**

The Chairman informed the meeting that after going on his Chairman course it has come to his attention that the meetings should not have A.O.B on the agenda, therefore from the next meeting any agenda items should be sent to the clerk prior to the meeting.

**Training for Councillors**

It was suggested that instead of Cllr's travelling to Stafford for training that the training come to us. Clerk to contact SPCA to see if this can be arranged and possibly invite Wootton and Stanton Councillors.

Clerk to contact SPCA

**Pot holes**

Councillor Bailey informed the meeting that nothing as yet been done about the many pot holes in the village.

Clerk to contact Chris Mitchell at highways

**Foot paths**

Cllr Robinson informed the meeting of the overgrown footpaths around the village.

Clerk to contact footpaths to see what can be done.

The next meeting is to be arranged.

**There being no further business the meeting closed at 8.50pm**